

For Office Use Only

Date Received:

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DIGITAL SHORTS 2010

APPLICATION FORM

Before completing this form, you must read the Digital Shorts guidelines which can be downloaded from

www.swscreen.co.uk/how-we-can-help/digitalshorts.html

Please post this form and all supporting materials to:

Digital Shorts 2010
c/o South West Screen
St Bartholomews Court
Lewins Mead
BRISTOL BS1 5BT

**THE DEADLINE FOR RECEIPT OF SUBMISSIONS IS
FRIDAY 22nd JANUARY 2010 @ 1pm**



**UK FILM COUNCIL
LOTTERY FUNDED**

FILM TITLE:	
NAME OF 1st APPLICANT:	
ROLE: (Please circle)	WRITER/DIRECTOR WRITER DIRECTOR
NAME OF 2nd APPLICANT (if applicable)	
ROLE: (Please circle)	WRITER DIRECTOR

CONTACT DETAILS (This will be the applicant to whom all correspondence should be addressed)	
NAME:	
STREET:	
TOWN/POSTCODE:	
COUNTRY:	
TELEPHONE/ MOBILE:	
EMAIL ADDRESS:	

ABOUT YOUR SHORT FILM PROJECT

Please provide a pitch for your short film in 25 words or less:

Where is it set ?

When is it set ?

If it is a genre film, what genre is it ?

Is your project specifically significant to any of the following groups?
(ie: through the subject matter)

- People at risk or socially excluded
- Minority Groups
- Disabled Groups
- Rural Community
- Young People
- The Third Age
- Other

Please supply the following supporting materials (in duplicate) as part of your submission. Failure to do so may invalidate your submission.

- A maximum 1 page story outline (*see guidelines for details*)
- A maximum 2 page supporting statement (*see guidelines for details*)
- A maximum 2 page CV (*see guidelines for details*)
- A showreel or portfolio on DVD or CD of still or moving image work AND/ OR a writing sample of previous work. ie: a play, or poetry, or prose (maximum 8 pages).

MONITORING

Have you applied to South West Screen for any type of funding before ?

YES NO

If YES, were you successful ?

YES NO

If YES, please provide details:

Have you ever applied and/or received National Lottery funding from any other organisation?

YES NO

If YES, please provide details:

Do you have any access requirements ?

YES NO

If YES, please provide details:

How did you hear about Digital Shorts 2010 ?

RELATED PARTIES

Do any of the individuals named on this application form have a professional or personal relationship with any staff or board member of South West Screen or UK Film Council ?

YES NO

If you have ticked YES, please indicate

Name of person:

Relationship to person:

FRAUD

South West Screen may take legal action to recover any funds from an applicant who has provided fraudulent information in this application.

DECLARATION

I/We confirm that we have read and understood the published guidelines for the Digital Shorts 2010 programme and meet the eligibility requirements. All information given on this application form and in any supporting materials is true and correct. I/We will let you know immediately if this information and/or the supporting material needs to be updated. I/We are authorised to make these undertakings.

Name of 1st Applicant (BLOCK CAPITALS)
Signature:
Date:
Name of 2nd Applicant (if applicable) (BLOCK CAPITALS)
Signature:
Date:

APPLICATION CHECKLIST

Before posting, please check the following:

- Have you filled in every question on the application form?
- Have you signed the application form?
- Have you enclosed **2 copies** of the completed application and supporting materials detailed above?
- Have you completed the attached Equal Opportunities and Data Protection Forms?
- Have you kept a copy of the application form and supporting materials for your own records?

Please note that we cannot accept emailed, online or faxed submissions.

Please do not staple or bind your application.

Due to the expected level of submissions, we cannot return your supporting materials to you. Therefore, please do not send originals.

EQUAL OPPORTUNITIES MONITORING FORM				
Of the people included in your submission how many are:	Applicant 1	Applicant 2		
Male				
Female				
Of the people included in your submission, how many of them describe themselves as*:				
Asian or British Asian				
Indian				
Pakistani				
Bangladeshi				
Any other				
Black or British Black				
Caribbean				
African				
Any other black background				
Mixed				
White and Black Caribbean				
White and Black African				
White and Asian				
Any other mixed background				
White				
British				
Irish				
Any other white background				
Chinese or Other ethnic group				
Chinese				
Any other				
Of the people include in your application, has anyone declared a disability under the Disability Discrimination Act**				
Disability/Disabilities (if there are none please write 0)				
What is your age range?				
How would you describe your religion?				

This checklist is the standard ethnic monitoring categories provided by the Equality and Human Rights Commission.

*This information should be self-assessed, therefore please give your colleagues the opportunity to select the description which best applies.

**Defined as a 'physical or mental impairment which had a substantial and long-term adverse effect upon his (or her) ability to carry out normal day-to-day activities.'

Data Protection Act 1998: Important Notice

The information on this Application Form will be processed by or for South West Screen. We will hold the information you give us on computer and use it for statistical purposes. We may provide copies of the information to individuals or organisations that are helping us assess applications or monitor our funding.

In accordance with the requirements of the Data Protection Act 1998, South West Screen needs to obtain your consent to contact you by post, telephone, fax, or e-mail for a range of purposes. We also need to ensure that we have up-to-date contact details, so please complete the boxes below.

If you do not complete this form you will no longer continue to receive information from South West Screen (unless you have registered via a different form). From time to time South West Screen may want to contact you about events, activities, publications and our other services that may be of interest to you.

If you consent to this, please tick the box

On occasion South West Screen may receive requests from the UK Film Council or the other regional film and media agencies to supply your details for similar publicity and information purposes.

If you consent to this, please tick the box

On occasion South West Screen may receive requests from people or organisations to supply your details for similar publicity and information purposes.

If you consent to this, please tick the box

You have the right to access your personal records held by South West Screen. If you wish access please write, stating your full name and address, to:

Caroline Norbury, Chief Executive
South West Screen, St Bartholomews Court, Lewins Mead, Bristol BS1 5BT